



**OFFICE OF THE COMMISSIONER OF CUSTOMS (IMPORT),**  
**GR.VI, JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA,**  
**TALUKA URAN, DIST. RAIGAD, MAHARASHTRA-400 707.**

F. No.S/26-Misc/578/2019-20/Gr.VI JNCH

Dated: 21.12.2019.

**STANDING ORDER NO 25 /2019**

Kind attention of officers posted in Import Docks and Assessing Groups is invited to the Public Notice No. 113/2019 Amendment in Policy condition No. 2 (iii) to Chapter 95 of ITC(HS), 2017-Schedule 1 (Import Policy) – Procedure to be followed for clearance of toys.

The said Public Notice No. 113/2019 mandates drawal of representative sample of each type of toy in the consignment at the time of examination for the purpose of testing at one of the NABL accredited laboratories nominated for this purpose by this Customs House as listed in the Public Notice. In this regard, the following procedure is being prescribed for the compliance of the said Public Notice.

- i. At the time of assessment of the Bill of Entry, the assessing group will decide the laboratory serial no. wise/sequence-wise (out of the nominated laboratories) to which the sample is required to be sent for testing.
- ii. After drawal of representative sealed sample in Import Docks in presence of the representative of Importer/Custom Broker, the same will be forwarded to Central Sampling Cell. The Central Sampling Cell will forward the sealed sample to the nominated labs approved by Customs vide Public Notice No. 113/2019.
- iii. On the receipt of test reports from the nominated labs through Central Sample Cell, the same should be conveyed to the Importer/Customs Broker on the email ID provided by them, by the group officers.
- iv. The record of import consignment consisting of Toy items is to be maintained by Group, Docks & Central Sample Cell in the following proforma:

- a) Proforma of register to be maintained by Assessing Groups:

Sr. No.	B/E No. & date	Name of Importer	Name of Custom Broker	Contact Details (Phone No. & email ID)	No Use Bond No. & date	Date of receipt of test report	Final Action taken
---------	----------------	------------------	-----------------------	--	------------------------	--------------------------------	--------------------

- b) Proforma of register to be maintained by Docks Officer:

Sr. No.	B/E No. & date	Name of Importer	Name of Custom Broker	Date of drawal of sample	Date of forwarding of sample to Central Sample Cell
---------	----------------	------------------	-----------------------	--------------------------	---

- c) Proforma of register to be maintained by Central Sample Cell:

Sr. No.	B/E No. & date	Name of Importer	Name of Custom Broker	Name of Docks & date of drawal of sample	Date of receipt of sample in CSC	Date of dispatch to Laboratory	Name of laboratory to which sample forwarded for testing	Date of receipt of test report	Date of forwarding test report to group
---------	----------------	------------------	-----------------------	--	----------------------------------	--------------------------------	--	--------------------------------	---

v. Subsequent procedures as prescribed in the Public Notice will be followed.

Sd/-  
**(Rajesh Kumar Mishra)**  
Commissioner of Customs (NS-V).

Copy to:

1. The Principal Chief Commissioner of Customs, Mumbai Zone-II, JNCH.
2. The Commissioner of Customs, NS-G/ NS-I/ NS-II / NS-III / NS-V/Audit, JNCH.
3. All Additional / Joint Commissioners of Customs, JNCH.
4. All Deputy / Assistant Commissioner of Customs, JNCH.
5. All Sections / Groups of NS-G, NS-I, NS-II / NS-III/ NS-IV / NS-V, JNCH.
6. Representative of BCBA / FIEO for information and circulation among their members for information.
7. AC/DC, EDI for uploading on JNCH website immediately